

# RMTS Timeline of Events

## Week 1 – 7

- LEC / LGA finalize software contracts
- LEC / LGA identify coders

## Week 1 – 9

- LEC / LGA compile Q3 participant pools
- LEC / LGA compile Q3 work schedules

## Week 6 – 12

- LECs / LGAs finalize contracts with LEAs

## Week 8

- Establish DHCS Access to SSP

## Week 8 – 9

- DHCS establish training schedules coordinators
- DHCS establish training schedules coders / time survey

## Week 10 – 11

- DHCS train coders / time survey

## Week 10 – 12

- LEC / LGA upload Q3 participant pools / work schedules

## Week 12 – 13

- DHCS train coordinators
- LEC / LGA test software

## Week 13

- LEC / LGA submit condition of consortium letter of DHCS
- LEC / LGA submit TSP universe to DHCS

#### Week 14

LEC/LGA Submit TSP Equivalency list to DHCS

#### Week 13 – 16

- DHCS verifies eligibility of TSP universe and TSP equivalency lists

#### Week 17

- LEC / LGA submit Q3 master moment list to DHCS
- LEC / LGA issue first set of RMTS notifications to TSPs (including hard copy moments)

#### Week 18

- LEAs begin time survey 1/1/15

#### Week 22 – 23

- LEC / LGA upload Q4 changes to participant pools / work schedules

#### Week 28

- LEC / LGA submit Q4 changes to TSP universe to DHCS
- LEC / LGA submit Q4 master moment list to DHCS

#### Week 28 – 29

- DHCS verify TSP eligibility

#### Week 30

- LEC / LGA issue second set of RMTS notifications (including hard copy moments)

#### Week 31 and beyond

- LEAs begin time survey 4/1/15
- LEC / LGA issue LEA coding report WK 33 (WK of 4/13/15)
- LEC/LGA submit to DHCS quarterly quality assurance report WK 35 (Due 4/30/15)
- LEAs respond to coding report WK 37 (WK of 5/4/15)
- LEC / LGA respond to LEA comments & certify random moment time study WK 41 (WK of 6/1/15)